

## General Education New Student Checklist 2017-2018

---



### Submit a WATC Application for Admission.

The WATC application is available online at [www.watc.edu/apply](http://www.watc.edu/apply) or at any campus location.



### Request official transcripts (high school and college).

- High School or GED transcripts (**Required for New and Returning Students beginning August 2015**)
  - Applicants planning to use Financial Aid must provide high school or GED transcript.
  - Transcripts should be mailed or transferred electronically from the issuing institution and received by the Registrar at WATC.
- College transcripts: Request **official transcripts** be sent from each institution from which coursework is to be transferred. Transfer credits must have been earned at an accredited institution. Equivalent coursework for which students have earned a letter grade of a 'C' or better is considered for transfer. Official transcripts must be mailed directly from the issuing institution and received by the Registrar prior to registration. Official transcripts must be in a sealed envelope upon receipt.

#### Transcripts must be mailed or delivered directly to:

Wichita Area Technical College  
Attn: Registrar's Office  
4004 N Webb Road Bldg 100  
Wichita, KS 67226



### Complete the Free Application for Federal Student Aid (FAFSA).

- File your FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- WATC School Code **005498**
- WATC Financial Aid department should receive your information within 3-5 business days.
- Additional information may be required before your financial aid packet can be fully processed (view Financial Aid tab on your myWATC page for more information).



### Complete Accuplacer Entrance Assessment

- For hours and location, see <http://watc.edu/admissions/testing/>.
- Sentence Skills and Reading sections of the assessment are required and the Math section is optional but strongly encouraged. Contact your Academic Advisor with any questions.
- Scores will indicate what courses you are ready to enroll in.
- A photo ID is required to take the assessments. Results are valid for five years.
- The first Accuplacer test is free. Retests are \$5.00 per test.
- Tests can only be taken up to 3 times in one year.
- Online sample questions can be found at the testing center website listed above.
- Or send in your high school transcripts **and** ACT scores. ACT scores are valid for five years.



### Meet with an Academic Advisor: Jenna Randall – [jrandall4@watc.edu](mailto:jrandall4@watc.edu) or 316-677-1009

(The Academic Advisor for the General Education is located at the SSEC location on E. 47<sup>th</sup> St. S.)

- Register for classes
- Advising is done both in appointments and on a walk-in basis. Walk-in advising is first-come, first-served. Please see the advising schedule:

	8:00am-11:00am	11:00am-2:30pm	2:30pm-5:00pm	5:00pm-6:00pm
<b>Monday</b>	Walk-In	Appt. Preferred	Appt. Preferred	Appt. Preferred
<b>Tuesday</b>	Walk-In	Appt. Preferred	Walk-In	Appt. Preferred
<b>Wednesday</b>	Appt. Preferred	Appt. Preferred	Walk-In	Appt. Preferred
<b>Thursday</b>	Appt. Preferred	Appt. Preferred	Walk-In	Appt. Preferred
<b>Friday</b>	Walk-in	Appt. Preferred	Appt. Preferred	



### Attend a New Student Orientation Session

- Contact your Academic Advisor or email [orientation@wadc.edu](mailto:orientation@wadc.edu) for New Student Orientation schedule
- Bring your course schedule to your orientation session

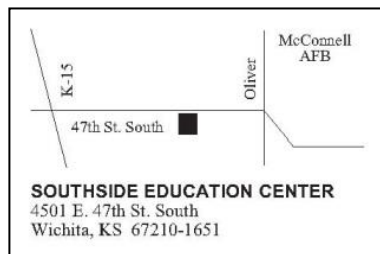


### Get your books

- You must have your class schedule and Student ID to get your books.
- To charge books to your student account, you must have your financial aid packet fully complete.



### Attend Class



\* Costs are approximate and subject to change. Amounts include Tuition and Student Fees (Books, tools, and online fees not included in amount). Class schedules and availability are subject to change. For current info, please visit: [WATC.edu/course-schedule](http://WATC.edu/course-schedule)

## Frequently Asked Questions

Q. Will these courses transfer to other colleges?

A. Yes, This program is designed for students wishing to transfer to a 4 year university or start working in a business setting. The college or university that you wish to transfer to can explain how each course will be transferred in. (Accounting and Banking and Finance are recommended tracks for students planning to transfer)

Q. Am I required to have a computer?

A. Owning a computer is not required to enroll in this program. WATC offers computers for student use at the National Center for Aviation Training and the Southside Education Center.

Q. I have taken classes elsewhere; will any of those courses transfer to WATC?

A. WATC does accept transfer credit from accredited institutions. Have an official copy of your transcript mailed directly from the college that you took the course through to WATC. After WATC receives the transcript, you will receive a letter explaining what courses were transferred in.

Q. How will I know what classes to enroll in?

A. When you are ready to register for classes, an Academic Advisor will help you create a degree plan for you to keep throughout your time at WATC to reference. You will also have access to myDegree Plan in the myWATC portal to track your progress toward your degree.