Federal regulations, effective July 1, 2001, do not allow parents to automatically be included in the number in college on the Free Application for Federal Student Aid (FAFSA). If you wish to have a parent counted as attending college, you must request a Professional Judgment review. To be considered as a family member attending college, the parent must meet the following criteria:

1. Attend an eligible institution at least half-time as defined by the institution, during the 2015-2016 academic year.

2. The program in which the parent is enrolled must lead to a college degree or certificate.

Please complete section A and take this form to parent’s college/university Registrar Office for completion of section B, after July 1, for Fall enrollment; November 1, for Spring enrollment; and April 1, for Summer enrollment.

Section A – TO BE COMPLETED BY PARENT

Parent’s Name: _____________________________________________________________

Parent’s Institution of Attendance: ___________________________________________

Section B: TO BE COMPLETED BY REGISTRAR’S OFFICE OF PARENT’S SCHOOL

Please complete the following certification regarding the parent named in Section A above.

_____________________________________ is enrolled at__________________________

Parent’s Name                      Institution’s Name

at least half-time, as defined by the institution, in a program leading to a college degree, or certificate.

The projected graduation date is ____________________.