Wichita Area Technical College’s (WATC) Financial Aid office recognizes that the formula used to calculate your Expected Family Contribution (EFC) may not accurately reflect special circumstances for individual students and/or families. The financial aid director has the authority to take into consideration unique family circumstances not reflected on the Free Application for Federal Student Aid (FAFSA). If you feel you have an **exceptional or unusual circumstance** that affects your dependency status (dependent to independent) and data reported on your FAFSA, please submit this Professional Judgment Request along with the required documentation listed at the bottom of this page.

Please describe your circumstances on a separate sheet and submit this form with the required documentation to the WATC Financial Aid office. A review of your situation does not guarantee a change in your dependency status or adjustment in your aid eligibility. **Failure to submit these documents promptly will delay processing of your financial aid.**

### Student Information

Student ID: W000  
Date of Birth:  
Social Security #:  

First Name:  
Middle:  
Last Name:  

Address:  

City/State/ZIP:  

Home Phone:  
Cell Phone:  

E-Mail Address:  

The following documents must be submitted with each Professional Judgment if you have not already done so. You must also submit ALL documentation listed for the Professional Judgment Request. **Note: Additional documentation not listed on this form may be required.**

<table>
<thead>
<tr>
<th>Documents Required</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dependent Student</strong></td>
<td></td>
</tr>
<tr>
<td>1. Dependent Verification Worksheet</td>
<td>4. Signed Statement of Circumstances</td>
</tr>
<tr>
<td>2. Signed 2012 student’s IRS Tax Transcript</td>
<td>5. Any Supporting Documentation</td>
</tr>
<tr>
<td>3. Student’s 2012 W-2(s)</td>
<td>6. Two Letters from a creditable 3rd party that has knowledge of your exceptional or unusual circumstance.*</td>
</tr>
<tr>
<td></td>
<td>*Only one of the letters may be from a relative.</td>
</tr>
</tbody>
</table>

### Signature

By signing this worksheet, I/we certify that all the information reported to qualify for federal student aid is complete and correct.

________________________________  ____________________
Student  Date

Wichita Area Technical College  
Financial Aid  
4004 N. Webb Rd. Wichita, KS 67226  
316-677-9400

If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.