Military Leave – Active Duty, National Guard or Reserve, or service in the National Disaster Medical System

Employees required to be absent from employment for the purposes of military service, training, and/or examination, will be eligible for a military leave of absence. Employees must give their immediate supervisor and the Human Resource department advance notice of the need for military leave and provide a copy of their military orders as soon as possible, unless such notice is impossible or unreasonable, or is prevented by military necessity. The College will comply with all federal and state laws regarding the re-employment of employees who serve in the uniformed services.